

# 40 UPAOICON 2023



## Scientific Sessions Details

**Venue: United Institute of Medical Science**

**Organized By: Department of ENT & Head, Neck Surgery United Institute Of Medical Sciences, Prayagraj in association with MLN Medical College, Prayagraj & AOI-Prayagraj branch**

23

| <b>ACADEMIC SESSIONS</b><br><b>(CATEGORIES OF AWARDS FOR THE DELEGATES)</b>   |                                |
|---|--------------------------------|
| Surgical Video Session<br>Junior Consultant Papers<br>Junior Residents Papers<br>Poster Surgical Video Session<br>PG Quiz |                                |
| <b>Kindly send your contributions on:</b>   |                                |
| <b>Contact Person for above sessions</b>  |                                |
| <b>Scientific Chairman</b>  | <b>Co- Scientific Chairman</b> |
|   |                                |

## INSTRUCTIONS TO AUTHORS

UPAOI Membership Compulsory for all the Scientific Participation  
UPAOICON 23 -- Registration is compulsory for all Scientific Participation.  
All PGs, Residents should enclose a Bonafide Certificate from HOD.

**(Kindly also visit <https://unitedmedicity.com/upaoicon2023/> for details)**

### GENERAL INSTRUCTIONS

- The last date of submission of the abstract is **15<sup>th</sup> November 2023**
- All participants should register for the UPAOICON 2023 – Prayagraj. Abstracts will be considered only after registration. Please mention your registration number and AOI life membership number.
- Abstracts received after the last date (15<sup>th</sup> November 2023) will not be accepted under any circumstances.
- Fill the “Scientific Contribution Form” attached below, and send it along with the Abstract to .....
- PG Students need to fill the “Bonafide Certificate from teh HOD, and send it along with the Abstract.
- The best 20 papers will be selected by a panel of Judges and will be taken up for the competitive session and other papers will be allotted as “free paper presentations”.

- All scientific presentations competing for the Medals should contain only the presenters name on the first slide with no mention of the institution, place, and name of co-authors or HOD anywhere in the presentation.
- Any Violation will result in the rejection of the paper.
- Various aspects like quality, content, relevance, timing and way of presentation will be considered during assessment. The Judge can disqualify a presentation if the presenter does not adhere to the rules and timing.
- The Scientific Committee has the sole discretion to review, decide and accept or reject the abstract for the presentation. The Judges' decision will be final and binding.

### **JUNIOR CONSULTANT AWARD PAPER**

1. Age as on 01.12.2023 should be 40 years or less. Proof of age to be furnished along with the abstract.
2. Abstract should not be more than 250 words.
3. Abstract should be formatted in MS Word; Times New Roman Font and Font size 12.
4. Abstract should be under the following Headings – Title, Presenting Author, Aim, Methodology, Results, Conclusions
5. Time Duration – 8 minutes
  6. Work presented should be your Original work and not done by someone else

### **PG AWARD PAPER**

1. Bonafide Certificate from the HOD of the Dept to be attached with the abstract
2. Abstract should not be more than 250 words.
3. Abstract should be formatted in MS Word; Times New Roman Font and Font size 12.
  - a. Abstract should be under the following Headings – Title, Presenting Author, Aim, Methodology, Results & Conclusions
4. Time Duration – 6 minutes / 1 minute for Questions
5. Work presented should be your Original work and not done by someone else

### **POSTER AWARD**

Kindly submit the Abstract of your Poster in the following headings – Title, Presenting Author, Aim, Methodology, Results, and Conclusions

Posters will be on display in the Poster Area located in Main conference area.

Poster display and assessment timings will be intimated before hand

### **Instructions**

- One poster board is allocated to each presentation. The recommended poster size is **Landscape format**, size 36 inches high by 48 inches wide ( 92 cm x 122 cm ).
- Posters must be mounted using push pins.
- Each poster presenter is required to defend his/her poster during the respective poster session slot for the paper to be included in the conference proceedings.

- The title of your poster should be done in block letters which are AT LEAST 8 to 10 cm (3 to 4 inches) high.
- All text must be easily readable from a distance of 1 to 2 meters. Make the lettering at least 1 cm high, smaller lettering will not be legible from a distance of 1 to 2 meters.
- All graphs and charts should be AT LEAST 25 X 30 cm (approximately 8.5 x 11 inches) or larger.
- The Poster should be under the following Headings – Title, Presenting Author (do not mention your mentor's name or college), Aim, Methodology, Results & Conclusions

### **ENT Quiz**

1. AOI Membership is mandatory
2. Registration for UPAOICON 202 is compulsory
3. All Post Graduate Students should enclose a Bonafide Certificate from their HOD.
4. You are expected to make a 2 member team for the Quiz
5. There will be an elimination round and a Final round which will be held in the Main Hall in front of the audience.

### **Faculty Video Award Session**

1. Video can be on any subject related to ENT disorders – Diagnosis, Management, Prevention, Surgery, Patient Education, etc.
2. Video should be in MPEG 3/ MPEG 4/ AVI Format.
3. The Committee of Three Nominated Members will judge the session. The Committee's decision will be based on the content and technical expertise and will be final.
4. Only first ten videos received before the due date i.e. 15.12.2023 will be accepted for the Contest.
5. Time Duration – 6 minutes